

YEOVIL SPORTS & SOCIAL CLUB

JOHNSON PARK, CORONATION AVENUE, YEOVIL, SOMERSET. BA21 3DX
 VAT No. 186-5679-06 *www.yeovilsportsclub.co.uk* Tel: (01935) 474434

PREMISES BOOKING FORM
 (top half of form to be detached and kept by the hirer)

Date of hire
Booking fee

The Hirer of the Club Premises is normally required, by law, to be a Member of the Club. If they are not already a member, a completed application form (available at bar) is to be submitted with this booking form. This membership application will be processed in the normal way and in accordance with the Club Rules. In special circumstances for meetings, seminars, grounds hire, etc. alternative arrangements can be made with the approval of the Secretary.

Booking Fee

See separate schedule overleaf. Please discuss with Secretary or Stewardess. Prices include VAT.

Deposit

A non refundable deposit of £20 will be required with the booking application. This will be deducted from the cost of hire.

Extension to normal opening hours

If an extension is required beyond normal hours an additional fee of £20 to cover staffing and licensing costs is payable. The latest time that the bar can remain open is midnight.

Guests

To enable staffing requirements to be determined approximate numbers expected to attend the function are to be advised at least one week before the event and a list of names of guests is to be submitted. For public events this is not a requirement.

Guests are the responsibility of the hirer but the Club reserves the right to refuse admission or require persons to leave the premises in appropriate circumstances.

In the interests of safety, children should be properly supervised at all times.

Supply of alcohol to under 18's is not permitted.

Catering & Supply of Drinks

Please liaise with Steward/Bar Manager in respect of any catering requirements as provision of food is franchised to them

UNLESS PRIOR APPROVAL IS GRANTED ALL DRINKS MUST BE PURCHASED FROM THE CLUB – NO DRINKS ARE ALLOWED TO BE BROUGHT IN TO THE CLUB

Breakages

Any damage or breakages to be paid for.

Right of Admittance

The Club reserves the right to refuse admission to any individuals and the right to require them to leave the premises in appropriate circumstances

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To: The Secretary, Yeovil Sports & Social Club, Johnson Park, Coronation Avenue, Yeovil.

Area to be hired

Hirer's Name

Address

Telephone

Description of Event

Date of Hire

Period of Hire: From To

Date Signed Membership No.....

Hire fee	£	Numbers attending (if applicable)	
Food required	Yes / No	Deposit paid	

Yeovil Sports & Social Club

HIRE CHARGES

[from 1st April 2017]. Prices include VAT

Social Events, Parties, etc. (where Bar required):

Main Hall [Morning <u>or</u> Afternoon <u>or</u> Evening]	£60 *
Main Hall [Afternoon <u>and</u> Evening]	£90 *
Lounge or Johnson Room [Morning <u>or</u> Afternoon <u>or</u> Evening]	£30
Skittle Alley (downstairs)	£10
<u>Children's Parties/Christenings/Wakes</u>	
Use of Hall or Lounge, as required, with Bar	£25 (max 3 hours)

Meetings, business use, etc. (no Bar):

Main Hall	£18 per hour
Lounge or Lyndsay Room	£15 per hour

Grounds

As agreed with the Club Secretary

* includes adult Club membership for Hirer

* Fee for existing members reduced by £5 per previous year's membership (max £25 discount).

The above hire charges may be reduced, in special circumstances, at the discretion of the Hon. Secretary.

Where a Bar is required all Bookings must be for Club Members and are subject to approval, room availability and the terms & conditions set out overleaf.
